



VILLAGE OF NEW KNOXVILLE

Utility Application Form

Service Address	Effective Date of Service	Account #

MUNICIPAL UTILITIES APPLIED FOR

RESIDENTIAL ☐ WATER ☐ SEWER ☐ REFUSE ☐ ELECTRIC

DEPOSIT PAYABLE BY CHECK, CASH, MONEY ORDER OR CARD.

Utility Deposit to be collected: ☐ \$300 Renter/Land Contract ☐ \$0.00 Owner

COMMERCIAL / INDUSTRIAL

☐ GENERAL SERVICE ☐ LARGE POWER Utility Deposit \$ _____ ☐ \$400 General Service/Large Power

Applicant _____

Home Phone - _____ Work Phone _____ Cell Phone _____

SS# _____ E-mail Address _____

Photo ID Provided: ☐ Driver's License ☐ College ID ☐ Military ID ☐ Other

Employer _____

Employer Address _____

Co-Applicant _____

Home Phone _____ Work Phone _____ Cell Phone _____

SS# _____ E-mail Address _____

Photo ID Provided: ☐ Driver's License ☐ College ID ☐ Military ID ☐ Other

Employer _____

Employer Address _____

How many people over the age of 18 will be living here? Please list their names and SS# on another sheet if necessary. _____

Mailing Address: _____ **City** _____ **State** _____ **Zip** _____

If you would like to have your bill emailed, please check box and provide email address:

☐ _____

Are you BUYING this property? ☐ (Please provide proof of purchase, i.e. title, deed, or bill of sale.)

Or RENTING this property? ☐ (If renting please provide Landlord information.)

Name of landlord(s) _____ Address _____

Phone number _____

Continue to Reverse Side for Required Signature

I, THE UNDERSIGNED DO UNDERSTAND AND AGREE THAT:

1. All utility bills are due and payable TO THE DEPARTMENT OF UTILITIES by the 15th of the month billed. A 10% penalty is added to all late bills.
2. Non-payment of bills when due will result in discontinuance of service.
3. Service will not be restored until the entire amount due the Village plus a **\$20 reconnect fee** is paid, \$50 if after regular business hours.
4. Non-Sufficient Funds charge for checks is **\$25**.
5. That if I, my spouse, or any member of my household owes to the Village any past due, delinquent bills, all of these bills must be fully paid before any service is provided at the above service address, and that if, after this service is provided, it is found that such bills do exist, service will be discontinued at once and until payment of such is made in full.

Signature of Applicant: _____ Date: _____

Signature of Co-Applicant: _____ Date: _____

TO BE SIGNED BY OFFICE PERSONNEL

The Village of New Knoxville, New Knoxville, Ohio hereby acknowledges receipt of \$ _____ into the Guarantee Deposit Fund from the above applicant for service address applied for.

☐ CASH ☐ CHECK # _____

Or deposit of \$ _____ is to be transferred from (former address) _____ to service address applied for.

“Owners of Commercial Property: The Utility shall have a reasonable time in which to ascertain that the obligations of the Consumer have been fully performed before returning any deposit. Said deposit shall be credited to the Consumer’s account when payments have been made by the due date on twelve (12) consecutive months, unless the Consumer’s account has been terminated. Where the account has been terminated, any remaining deposit not used to credit the account shall be directly reimbursed to the Consumer within thirty (30) calendar days.

Renters of Residential and Commercial Property: The Village of New Knoxville shall have a reasonable time in which to ascertain that the obligations of the Consumer have been fully performed before returning any deposit. When the account ends or terminates, any remaining deposit not used to credit the account shall be directly reimbursed to the Consumer within thirty (30) calendar days.

No interest shall be paid on deposits.”

§ O-2008-04-02

Signed _____ Date _____

Title _____